



# Gap Analysis

|                      | Where You Are Now<br>Date _____ | Where You Want to Be<br>by (Date) _____         | The Gap   |  |
|----------------------|---------------------------------|---|---|--|
| <b>Non Financial</b> |                                 |   |   |  |
|                      | Number of Clients               |   |   |  |
|                      | Products/Services               |   |   |  |
| <b>Inventory</b>     |                                 |   |   |  |
|                      |                                 |   |   |  |
|                      |                                 |   |   |  |
|                      |                                 |   |   |  |
|                      |                                 |   |   |  |
|                      |                                 |   |   |  |
|                      |                                 |   |   |  |
|                      |                                 |   |   |  |
|                      |                                 |   |   |  |
|                      |                                 |   |   |  |
| <b>Personal</b>      |                                 |   |   |  |
|                      | Hours Worked/Week               |   |   |  |
|                      | Days Worked/Week                |   |   |  |
|                      | Stress Level                    | 0 1 2 3 4 5 6 7 8 9 10<br>No Stress High Stress | 0 1 2 3 4 5 6 7 8 9 10<br>No Stress High Stress |  |
|                      | Vacation Days/Month             |   |   |  |
| Personal Days/Month  |                                 |   |   |  |